

Professional's Technical Institute.

For
Industrial Workers/Working Professionals
& Trainees



ISO 9001: 2000



ISO 9001:2000

Information Brochure

Vocational Training Provider (V.T.P.) Reg. 209170002

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[www. ptietah.sythasite.com](http://www.ptietah.sythasite.com)

Recognised By :
NCVT, Directorate General Of Employment & Training
Ministry Of Labour & Employment
Government Of India

Website : www.dget.nic.in

Professional's Technical Institute. Etah.

The Project was dreamed by **Mr. Promod Tiwari** and to give a positive shape to the Project. He founded two more pillars who possess the ***Ability of Responsibility and administration***, are ***Mr. Vineet Tomar and Mr. Vikram Singh 'Premi'***. The project was dreamed in September 2005 and was formed & registered legally in December 2005 and in process from year 2005.

Professional's Technical Institute as in 'NGO' registered with Registrar, Societies & Chit fund under UP Societies Registration Act 21 of 1860 vide registration no. 1673/2005-06 and the Institute is registered with DGET under registration no. 6/24/41/2006-TC Ministry of Labour and Employment, Govt. of India to run the ITI Courses and authorized under SKILL Development Initiative Scheme based on MES in VTP registered by D.G.E.&T Registration No. 209170002. As the PTI is an NGO and is functioning for the benefit of the Society of low income group students.

Professional's Technical Institute is well known for its professional courses as well as Technical Courses. For this purpose PTI has done strategic Tie up with National Small Industries Corp. Ltd. (NSIC) Govt. of India, New Delhi for Technical education and Society for information Technology Development (SITD) a Megabyte Corporate for I.T. education. The Fee structure for the courses are very normal and the scholarship is also provided to the poor students who are good in the studies for their better future.

PTI's main motive is to provide Technical and IT knowledge to entire section of society specially weaker section in very low expenditure. PTI provides all facilities to student such as well equipped laboratory, class rooms with all amenities, qualified and experienced faculty. Institute has very pleasant, moderate and healthy atmosphere. With a view to strengthen Technical education as well as Information Technology the student is built up in such a manner so that the student can fulfill all requirements. For this purpose Institute provides them English Speaking Course, Personality Development and compulsory Basic Computer knowledge, to the Technical Trainees in addition to their syllabus courses, which is a vast demand of the day.



(Society for Information Technology Development)
ISO 9001:2000 Certified
Mega Byte Corporate
Website : www.sitdindia.org

SITD is an ISO 9001:2000 certified Organization which is established in 2000 with a aim " Bringing people Closer to IT Revolution " conducting over 70 IT and allied Courses with their 3500 centres in 28 States, imparts quality computer education all over India and their research wings in US and UK in addition to UAE, reinforced them in a world wide reach.

The blistering pace at which IT industry had developed in the country had lead to sharp rise in the demand for IT literate manpower. Foreseeing this requirement **SITD** had drafted a rich gamut of tailor-made courses that is equipped to meet the future requirements of the IT industry. Having as many as 3800 education partners, **SITD** holds the record for having the largest number of study centres initiated by any private agency in the country . Courses and study materials provided by **SITD** has been carefully prepared by a panel of experts monitored by the academic wing in Tamil Nadu who is committed to set up a curriculum that follows the latest industrial trends.

Courses include:

Computer Courses :

| S. No. | Course | Duration | Eligibility | Certification |
|--------|-------------------------------------------|------------------|--------------|-------------------------------|
| 1. | Computer Teachers Training, CTTC | 1 Year | High School | SITD / University Certificate |
| 2. | Computerized Professional Accounting CPAC | 6 Months | High School | SITD / University Certificate |
| 3. | Lap Top hardware & Wi-Fi Networking | 1 Year | Intermediate | SITD / University Certificate |
| 4. | Multi Media & Animation | 1 Year/ 6 months | Intermediate | SITD / University Certificate |
| 5. | D.T.P. | 3 months | High School | SITD / University Certificate |
| 6. | Tally 7.2 & 9 | 3/6 months | Intermediate | SITD / University Certificate |
| 7. | Hardware & Networking Technology | 6 months | High School | SITD / University Certificate |
| 8. | PGDCA | 1 Year | Graduate | SITD / University Certificate |
| 9. | Pre-Primary Teachers training | 1 Year | Intermediate | SITD / University Certificate |



(National Small Industries Corporation)
ISO 9001-2000 Certified
Website : www.nsic.co.in

NSIC is an ISO 9001:2000 certified company which is established by Government of India in 1955 is working with a mission to provide man power different services / increasement / to promote business to mini and small industries. **NSIC** continues to remain at the forefront of Industrial development throughout the country, with its various programs and projects to assist the small scale sector in country by producing technical manpower through their 9 Regional Officers, 35 Branch Officers, 14 Sub-officers, 10 Business Development Extensions, 5 Technical Service Centres, 3 Technical services Extensions Centres & 2 Software Parks.

Professional's Technical

Institute is tied up with the **NSIC** as Training-cum-Incubation Centre under Public-Private Partnership (PPP) mode and conducting the different courses of **NSIC** in the Institution vide their no. **NSIC/HO/TIC/19/2008** dated 11.12.2008.

National Small Scale Industries Corp. Ltd., Govt. of India
NSIC Courses :

| S.No. | Course | Duration | Eligibility | Certification |
|-------|-------------------------------------------|-----------------|------------------------|--------------------------------|
| 1. | Fitter | 1 Year | High School | NSIC Govt. of India, New-Delhi |
| 2. | Electrician | 1 Year | High School Sc. | NSIC Govt. of India, New-Delhi |
| 3. | Computer Hardware & Networking | 1 Year | High School | NSIC Govt. of India, New-Delhi |
| 4. | Auto CAD | 3 Months | ITI Pass | NSIC Govt. of India, New-Delhi |

VOCATIONAL TRAINING SCHEME

Vocational Training is a concurrent subject under the Constitution and the Central and State Governments share responsibility for effective implementation of vocational training system in the country. At the National Level, the Directorate General of Employment and Training (DGE&T), Ministry of Labour & Employment (MoLE), is the nodal body for formulating policies, laying down norms, through Industrial Training Institute/Industrial Training Centres (ITI/ITCs) impart institutionalised vocational training under Craftsman Training Scheme, one of the flagship programmes run by the DGE&T.

The Vocational Training System under the Ministry of Labour and Employment is one of the most comprehensive system in the country. The craftsman training is provided to youth with the objective to prepare semi-skilled workers for the industry. The craftsman training is implemented through a network of Government Industrial Training Institute (ITIs)/ Private Industrial Training Centres (ITCs) located in various parts of the country. The educational qualification varies from class V pass to class XII pass depending upon the trades. The duration of training varies from six months to three years. The trainees after completion of craftsman training appear in the All India Trade Test to obtain National Trade Certificate awarded by National Council of Vocational Training (NCVT), which is recognized for the purpose of recruitment to the subordinate technical posts at the shop floor level within the country as well as abroad.

The apprenticeship training is imparted under the Apprentices Act, 1961 in industrial establishments to school leavers and ITI graduates with the objective to prepare skilled workers for the industry. The educational qualification are from class V pass to class XII pass depending upon the trades. The duration of training varies from one year to four years. All India Trade Test for apprentices are conducted under the aegis of NCVT, Successful apprentices are awarded National Apprenticeship Certificate, which is a recognized qualification to recruitment to the shop floor level subordinate technical posts within the country as well as abroad.

Two tripartite bodies the Central Apprenticeship Council (a statutory body) and the National Council for Vocational Training (a non-statutory body)- advise the GOI on formulating policies and procedures and prescribing standard and norms for Vocational training schemes. Both bodies have representatives from the Central and State Governments, Employers, Organizations, Workers Organizations and Vocational Training Experts. Correspondingly, State Council advise the State Governments in respect of Vocational Training at the State level. The National Council for Vocational Training conducts All India Trade Tests (AITT).

FEATURES OF THE MES SCHEME

Objective

The Objective of the Scheme are :-

- a) To provide vocational training to school leavers, existing workers, ITI graduates etc. To improve their employability by optimally utilizing the infrastructure available in Govt., Private institutions and the industry. Existing skills of the persons can also be tested and certified under this scheme.
- b) To build capacity in the area of development of competency standard, course curriculum, learning material and assessment standard in the country.

Key features on the Scheme : Key features of the scheme are

- a) MES is the minimum skills set which is sufficient for gainful employment.
- b) Central government will facilitate and promote training while industry, private sector and state Governments will train the persons.
- c) Optimum utilization of existing infrastructure to make training cost effective.
- d) Flexible delivery mechanism (part time, weekends, full time, onsite/offsite) to suit needs of various target groups.
- e) Different levels of programmes (Foundation level as well as skill upgradation) to meet demands of various target groups.
- f) The services of existing or retired faculty or guest faculty to be utilized.
- g) Course would also be available for persons having completed 5th standard.
- h) Testing of skills of trainees by independent assessing bodies, which would not be involved in training delivery, to ensure that it is done impartially.
- i) **The essence of the scheme is in the Certification that will be Nationally and Internationally Recognized.**
- j) **The Modules in a sector when grouped together could lead to a qualification equivalent to 'National Trade Certificate' or higher.**

Target Group

MES would benefit different target groups like

- R Workers seeking certification of their skills acquired informally.
- R Workers and ITI graduates seeking skills upgradation.
- R Early school drop-outs and unemployed.
- R Previously child labour and their families.

Project output

One million persons would be trained or their existing skills tested and certified, over a period of five years. About 200 modules for employable skills (Annex 1) as per Industry and labour market demands would be identified and course curriculum developed.

Age of Participants

The minimum age limit for persons to take part in the scheme is 14 years but there is no upper age limit.

Certification

Successful persons will be awarded certificates issued by National Council for Vocational Training (NCVT). The Assessing Bodies will send the list of successful candidates along with marks statement to respective Regional Directorate of Apprenticeship Training (RDAT) under DGE&T for issue of certificates. RDAT will issue certificates to the Assessing Bodies for dispatching to successful candidates by giving the details of competencies possessed by the trainee.

Skill Development Initiative Scheme (SDIS)

Based on modular employable skills (MES) courses.

List of MES courses approved by NCVT

Coding system for MES Courses.

Two digit code is used for each MES Course per digit given below

From Left Side : : Sector Code (Alpha codes)
01, 02 : Level Code (1 for level I, 2, 3, 4, 5, 6
Level 2 for 7, 8, 9
: Course serial number (separate
series for course at same level
within each sector)

for example : **ELE 101**

: Electrical
: Level One course
: Course Serial number
Basic Electrical Training

| S. No. | MES COURSE CODE | SECTOR / COURSE | Minimum Educational Qualification | Duration of Training (hours) |
|--------|-----------------------|---------------------------------------------------|-----------------------------------------|------------------------------------|
| | 01 | <u>Electrical</u> | Minimum Age | 14 years |
| 1- | ELE 101 | Basic Electrical Training | 8 th Pass | 120 |
| 2- | ELE 202 | Home Appliances | 8 th Pass | 120 |
| 3- | ELE 203 | House Wiring | 8 th Pass | 120 |
| 4- | ELE 205 | Transformer Winding | 8 th Pass | 120 |
| 5- | ELE 206 | Armature Winding | 8 th Pass | 120 |
| 6- | ELE 207 | Rewinding of AC/DC Motors | 8 th Pass | 120 |
| | 02 | <u>Information & Communication</u> | | |
| 7- | ICT 101 | Fundamental, M.S. Office, Internet | 10 th Pass | 120 |
| 8- | ICT 102 | Tally | 10 th Pass | 180 |
| 9- | ICT 203 | Desk Top Publishing | 10 th Pass | 180 |

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4] 5] 6 dkm nks yoy dsfy, 7] 8] 9 dkm

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| 2- | ELE 202 | gke , lyk; I d | 8oh i kl | 120 |
| 3- | ELE 203 | gkml ok; fjx | 8oh i kl | 120 |
| 4- | ELE 205 | VkUI Qkej okbfUMx | 8oh i kl | 120 |
| 5- | ELE 206 | vkep okbfUMx | 8oh i kl | 120 |
| 6- | ELE 207 | fjokbfUMx , -I h-@Mh-I h- ekvI Z | 8oh i kl | 120 |
| | 02 | <u>bUQkeZku , .M dE; mudsku</u> | | |
| 7- | ICT 101 | QUMkeVY] ,e-, I - vkQI] bVjuV | 10 oha i kl | 120 |
| 8- | ICT 102 | VSh | 10 oha i kl | 180 |
| 9- | ICT 203 | Mtd Vki ifcyf'kx | 10 oha i kl | 180 |

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|----|-----------------------------------|----------------------------------------------------------------------------------------|
| 1- | 90 ?k/srd dsekM; iy grq | #E 500& ekM; iy |
| 2- | 91 l s180 ?k/srdsekM; iy grq | #E 1000& ifr ekM; iy |
| 3- | 181 l s270 ?k/srdsekM; iy grq | #E 1500& ifr ekM; iy |
| 4- | 270 ?k/sI svf/kd rd dsekM; iy grq | #E 2000& ifr ekM; iy |
| 5- | ijh{k 'k'yd | #E 800& ifr ekM; iy (Engineering Trade) #E 500& ifr ekM; iy (Non Engineering Trade) |

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Registration, Assessment/ Testing Fees, Reimbursement Certification Procedures for Candidates appearing for Certification of their Skills under MES Scheme

Training Fees : Following training fee which includes cost of material, etc. Has been prescribed

- I. Rs. 500 Per module for modules having duration up to 90 hrs.
- II. Rs. 1000 Per module for modules having duration from 91 to 180 hrs.
- III. Rs. 1500 Per module for modules having duration from 181 to 270 hrs.
- IV. Rs. 2000 Per module for modules having duration more than 270 hrs.
- V. Rs. 800 per module Test Fee for Engineering Trade and Rs. 500/- for Non Engineering Trade.

Candidates belonging to SC/ST category and woman will be given relaxation of 25% in fee. The fee structure has been prescribed initially for one year and if required the Apex Committee may revise the training fee.

Registration : Registration of Candidates can be done directly either through the chain of Accredited Vocational Training Centre directly submitting the form to Professional Technical Institute Etah (U.P.) (VTP No. 209170002)

Assessment : In the case of Direct Candidates where the candidate appears for Assessment of the already acquired skills for Certification, no training classes will be provided. However if the candidate is interested for training classes to upgrade him/herself then he will have to join the classes conducted at Vocational Training Centres (VTCs) at different places and will have to pay the Training fees applicable.

Reimbursement of Assessment fees : The Assessment fees will be reimbursed to all the successful persons of disadvantage groups (SC,ST,OBC persons with disabilities), woman and poorer section of the society by the Govt. of India through authorised assessing body.

Certification : Successful persons will be awarded certification issued by National Council for Vocational Training (NCVT). The Assessing Bodies will send the list of successful candidates along with marks statement of respective Regional Directorate of Apprentices Training (RDAT) under DGE&T for issue of certificates. RDAT will issue certificates to the Assessing bodies for dispatching of successful candidates by giving the details of competencies possessed by the trainee.

-- Rules & Regulation --

Admission : Candidates applying for admission through Accredited Vocational Training Centre(s) of Professional Technical Institute, Etah should read the instructions carefully.

Admission are accepted all rounded the year but the examination will be conducted four times a year that is in April, July, October and January. Admission will be granted to individual candidate against application submitted. The candidate should ensure the following

1. The prescribed original application form has been used.
2. The form has been filled up legibly in CAPITAL LETTERS.
3. Only black and blue ink has been used to fill up the form.
4. No cover writing has been done.
5. No column has been left blank.

6. The form complete in all respects, is to be submitted at the accredited Vocational Training Centre where admission is sort.
7. Fax of any document will not be considered as a valid document for verification / issue / submission / admission & / or any other purpose at any point of time.
8. All fees will be payable in cash at counter of favoring of VTP GITI, Etah.
9. The candidate should ensure before submitting the application for admission that the course is offered by under MES Scheme of Govt. of India (The details are available in the prospectus).

The candidate should fulfill the eligibility condition as laid down in the prospectus for the respective course. Once the form is accepted by the candidate is found eligible the candidate will receive an enrollment certificate and an admitted card.

Candidate will strictly abide by the rules and regulations/ terms and conditions as laid down by VTP GITI, Etah and DGE&T, Ministry of labour & Employment, Govt. of India by time to time.

Eligibility : Photocopies of the documents established the eligibility of the candidate are required to be submitted duly Nationalized! Attached by the Gazetted Officer and self attested by the candidate. The same should be verified, stamped and signed by the center head, otherwise will not be responsible for any error.

If a candidate appears in an examination having failed the eligibility criteria at any point of time or without paying the requisite fees, and the examination passed by the candidate is /are liable to be cancelled without any liability on the part the entire fee will be forfeited.

During the process of eligibility verification, if a candidate is found to have submitted a forged certificate, not only his / her admission will be cancelled, but the candidate will also be debarred from appearing in any examination of the University. Legal action will also be initiated against such candidate and / or centre as the case may be.

If any deficiency is found in eligibility or in the information provided in the form, reserved the rights to accept or reject any application.

Change of VTC by Candidates : Change of Vocational Training Centre is permissible in exceptional cases where transfer can be considered on merit or in genuine case, for which a No Objection certification (NOC) should be obtained from the original center. The final decision, in such matters, will be that of VTP, GITI Etah.

Assessment : Assessment will be done 4 times in year by the authorised Assessing Body designated by DGE&T Govt. of India. The medium of assessment will be English! Regional language. Assessment will be done on Practical basis and theoretical whenever required.

Reimbursement of Assessment Fees : The Assessment fees will be reimbursed to all the successful persons of disadvantage groups (SC,ST,OBC, persons with disabilities), women and poorer section of the society by the Govt. of India through authorised assessing body.

Certification : Successful persons will be awarded certificates issued by National Council for Vocational Training (NCVT). The Assessing Bodies will send the list of successful candidates along with marks statement to respective Regional Directorate of Apprenticeship Training (RDAT) under DGE&T for issue of certificates. RDAT will issue certificates to the Assessing Bodies for dispatching to successful candidates by giving the details of competencies possessed by the trainee.

Re-evaluation : No re-evaluation of assessment will be done if the candidate fails in theory / Practical, he has to appear again for assessment of that particular module.



Professional's Technical Institute, Etah

Annex III : Application Form for under going training
under Skill Development Initiative Scheme based on MES in VTP registered by D.G.E. & I

Ref. No. [] [] [] [] [] [] [] [] [] []

(for office use only)

Date [] [] [] [] [] [] [] []

It already Registered with a VTP Enter ID No.: 209170002

I. PERSONAL DETAILS

A. Candidate's Name [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []
B. Father's Name [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []
C. Mother's Name [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []
D. Date of Birth [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

(Use \checkmark only)

E. Religion [Hindu] [Sikh] [Muslim] [Christian] [Others]

F. Sex [M] [F]

G. Category [Gen] [S/C] [S/T] [OBC]

H. Person with disability Yes [] No []

I. Language Known

J. Monthly income (in Rupees)

II EDUCATIONAL DETAILS (Use \checkmark only)

A. General Qualification [5th] [8th] [10th] [12th]

B. Professional Education [NTC] [NAC] [Diploma] [Degree] [Post Graduation] [Non Professional]

III. CONTACT DETAILS

Present Address

[] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []
[] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

City [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

District [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

Pin [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

State [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

Telephone

E-mail (optional)

Mobile

Permanent Address

[] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []
[] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

City [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

District [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

Pin [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

State [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

IV. MES COURSES IN WHICH ADMISSION IS SOUGHT

A. Sector

B. Course / Module

V. Details of VTP

Name of Vocational Training Provider

Address

VI. PAYMENT DETAILS FOR TRAINING FEE

Cash / Cheque / DD / IPO No. Dated

Amount (in words)

drawn on (Name, Address of the Bank)

Signature of the candidate

Ref. No.

ACKNOWLEDGMENT

Received application form of dated with Amount

(cash / cheque / DD / IPO No.)

Dated

Authorised Signatory

NSIC-Professional's Technical Institute. Etah.

Admission Form

Fitter-Elecrician-Comp.Hardware-Auto-CA

Registration No.

Name in Capital Letters

Age Sex Date of Birth

Permanent Address

Name & Address of parent/Guardian

Occupation of parent/Guardian

Relation with student

Telephone No./ Mob. No.

Educational Qualifications :

| Name of Exam. | Subjects | | | |
|---------------|----------|--|--|--|
| High School | | | | |
| Intermediate | | | | |
| Graduate | | | | |

Declration :

I hereby declare that the information provided by me is true and subjects to verification . I also hereby acknowledge that I have understood the rules and regulations, fee structures and syllabus decided by NSIC and agree to abide by the same.

Place :

Date :

Signature

Name :

For Office Use Only

Enroll. No. Amount D/D No. & Bank

Verified by

Principal



Professional's Technical Institute. Etah

Admission Form

(No.: 1673/2005/ Under NCVT Courses, Govt. of India, New Delhi)

Fitter/Elecrician/C O P A

Registration No.

Name in Capital Letters

Age Sex Date of Birth

Permanent Address with

Name & Address of parent/Guardian

Occupation of parent/Guardian

Relation with student

Connected by

ID Number

Educational Qualifications :

| Name of Exam. | Subjects | | |
|---------------|----------|--|--|
| High School | | | |
| Intermediate | | | |
| Graduate | | | |

Declaration :

I hereby declare that the information provided by me is true and subjects to verification . I also hereby acknowledge that I have understood the rules and regulations, fee structures and syllabus decided by NCVT and agree to abide by the same.

Place :

Date :

Signature

Name :

For Office Use Only

Enroll. No. Amount D/D No. & Bank

Verified by

Principal

Name & Signature